stained glass association of america

WRITER'S GUIDELINES

EDITORIAL FOCUS

The *Stained Glass* Quarterly is a professional-level publication for the architectural stained glass industry. Manuscripts directly related to the historical, architectural, technical, business, artistic or craft aspects of the stained and decorative glass craft are given first consideration. Manuscripts of peripheral or general interest may be considered.

GENERAL

- All manuscripts must be typed, double- or triple-spaced manuscript form. Electronic media in PC or Macintosh ASCII format or in Word format accepted. Some word-processor formats cannot be accepted without conversion to ASCII. E-mail submissions accepted as attached text documents.
- All manuscripts must contain author's name, address and telephone number. No anonymous materials accepted. Upon author's written request, name may be withheld for published manuscript.
- Preferred edited length of final manuscript is approximately 2,500—3,500 words. Exceptions may be made for scholarly or unusual works.

COPY DEADLINES

Spring Issue: First Monday of DecemberSummer Issue: First Monday of March

• Fall Issue: First Monday of June

• Winter Issue: First Monday of September

COPYRIGHT

Author releases and/or assigns all rights under U.S. Copyright law currently in effect at the time of publication to the publisher of The *Stained Glass* Quarterly unless prior agreement has been made.

stained glass association of america

NOTIFICATION OF ACCEPTANCE

Within 60 days of receipt

RETURNS

All unsolicited material to be returned must be accompanied by a self-addressed, stamped envelope. Materials returned within 60 days of publication or upon notification if accompanied by a self-addressed, stamped envelope.

PHOTOGRAPHS

Photographs and illustrations should accompany manuscript. Illustrated articles will not be considered without accompanying illustrations. (See Photographer's Guidelines for more information.)

DISCLAIMER

Although exceptional care is exercised, The *Stained Glass* Quarterly, its owners, publishers, editors and staff shall not be responsible for the loss or destruction of, or damage to, any solicited or unsolicited material.